

# Pricing: Debt Recovery



Pellys

## Debt Recovery

All cases will usually start with a Letter of Claim or a Statutory Demand (as appropriate). Our fee will be £500. This includes:

- Taking your instructions and reviewing documentation
- Undertaking appropriate searches
- Preparing and sending the letter or demand
- Receiving payment and sending onto you

Where no money is recovered and your claim is in relation to an unpaid invoice which is not disputed and enforcement action is not needed, the following costs will apply:

### Money claim in the County Court

Debt value (including interest)	Court fee	Our fee	Total
Up to £5,000	£35 to £205	£500	£535 to £705
£5,001 to £10,000	£455	£750	£1,205
£10,001 to £25,000	5% of value of claim	£1,000	£1,500 to £2,250
£25,001 to £100,000	5% of value of claim	£1,500	£2,750 to £6,500

### Claim for bankruptcy (individual) or winding-up (company) - Insolvency proceedings

Court fee	Deposit to Official Receiver	Expenses	Our fee	Total
£280	£990 (bankruptcy)	£279	£2,500	£4,049
£280	£1600 (winding-up)	£456 - £546	£2,500	£4,836 - £4,926

The amounts stated for our fees and expenses are exclusive of VAT which will be added at the rate of 20%.

### Our fee includes:

- Taking your instructions and reviewing documentation
- Undertaking appropriate further searches
- Preparing documents for the Court
- In a money claim, where no Acknowledgment of Service or Defence is received, applying to the Court to enter Judgement in default then, when Judgement received, writing to the other party to request payment
- Receiving payment and sending onto you or, if the debt is not paid, providing you with advice on next steps and likely costs
- In insolvency proceedings, instructing an external advocate to attend a hearing
- Generally, all routine communications by letter, email and telephone

The costs quoted above are not for matters where the other party disputes your claim at any point or enforcement action (such as the bailiff) is needed to collect your debt. Our fee does not include appearing in Court to act as your advocate, for which we use an external service generally on a fixed fee basis. The expenses figure in respect of insolvency proceedings is subject to review if more than one hearing is needed.

Where a claim becomes disputed or other unexpected work arises, we will discuss with you what is required and provide you with revised advice about costs if necessary, which could be on a fixed fee (e.g. if a one-off letter is required), or an hourly rate if more extensive work is needed.

The time which it takes from our receipt of initial instructions for a matter to complete depends on the stage at which any recovery of money for you takes place and, where there is Court involvement, how efficiently the case is processed by the Court Service. This could be up to about 8 weeks when there is no Court involvement, or up to about 20 weeks when a County Court money claim is made. These estimates assume the other party pays promptly on receipt of the Letter of Claim, Statutory Demand, or Judgement in default (as appropriate). If enforcement action is needed or insolvency proceedings adopted, the matter will take longer to resolve.

The people at Pellys who carry out debt recovery work are Andrew Arnold and Norman Hunter-Goulder.